

DPU

Dr. D. Y. PATIL VIDYAPEETH, PUNE

(Deemed to be University)

(Re-accredited by NAAC with a CGPA of 3.62 on a four point scale at 'A' Grade)
20th rank in **Medical Category** and 46th rank in **University Category** in India (NIRF-2019)
(Declared as **Category - I University** by UGC Under Graded Autonomy Regulations, 2018)
(An ISO 9001 : 2015 and 14001 : 2015 Certified University)

DPU Merit Scholarship Scheme for Undergraduates Students Standard Operating Procedure



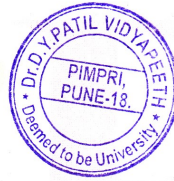
Approved by the Academic Council at its meeting held on 23rd July 2019 vide its resolution No. AC-26 (iv) -19 and by the Board of Management at its meeting held on 30th July 2019 vide its resolution No. BM-33 (v)-19.

NOTIFICATIONRef. No. : DPU/377(4)/2019
Date : 11/09/2019

In pursuance of the resolution passed by the Board of Management at its meeting held on 30th July 2019, in its resolution no. BM- 33 (v) - 19 and the decision taken by the Vidyapeeth Authorities.

It is hereby notified for information of all concerned that the Dr. D. Y. Patil Vidyapeeth, Pune has published Standard Operating Procedure (SOP) for DPU Merit Scholarship for the Undergraduates.

This SOP will serve as detailed guideline of the DPU Merit Scholarship for the Undergraduates and it will be useful to all concerned. This will come into force with immediate effect.

(Dr. A.N.Suryakar)
RegistrarREGISTRAR
DR. D.Y. PATIL VIDYAPEETH, PUNE

Copy to;

1. P.S. to Chancellor for the Kind information of Hon'ble Chancellor, Dr. D. Y. Patil Vidyapeeth Pune.
2. P.S to Vice Chancellor for the Kind information of Hon'ble Vice Chancellor, Dr. D.Y.Patil Vidyapeeth Pune.
3. Controller of Examination Dr. D.Y.Patil Vidyapeeth Pune.
4. Finance Officer Dr. D.Y.Patil Vidyapeeth Pune.
5. Director (IQAC)
6. All the Heads of the Institutes
7. Web master for uploading on website

Encl; as above

**Dr. D.Y.PATIL VIDYAPEETH PUNE (DEEMED TO BE
UNIVERSITY)
DPU MERIT SCHOLARSHIP SCHEME**

INTRODUCTION

WHEREAS, Dr. D. Y. Patil Vidyapeeth Pune (deemed to be University) has been classified as Category I University by UGC and ranked 46th in University Category and 70th in overall Category in India by NIRF 2019, MHRD and New Delhi. **Dr. D. Y. Patil Vidyapeeth Pune (deemed to be University)** has thus earned these distinctions in a short period of time since it was recognized by UGC in 2003 as a Deemed to be University.

AND WHEREAS, as per the provisions of University Grants Commission (Institution Deemed to be University) **Regulations, 2019 in Clause Nos. 10.11.1 (B) (x-b)** and also as per the provisions of the Bye-Laws of Dr. D. Y. Patil Vidyapeeth Pune, **Bye Law No.1.2.4 Clause xiii (b)** which contains the powers of Academic Council to make recommendations to the Board of Management for Scholarships.

AND WHEREAS, as per the provisions of University Grants Commission (Institution Deemed to be University) **Regulations, 2019 sub clause 10.7 and sub-sub Clause No. 10.07.1 and 10.07.2** of the Regulations and also provisions of the Bye-Laws of Dr. D. Y. Patil Vidyapeeth Pune, **Bye Law No 1.1.4 clause No. xiii** provides that the Board of Management shall be the principal organ of management and the apex executive body of the institution deemed to be university, with powers to make rules and shall be the final decision making body in respect of every matter including academic, administrative, personnel, financial, development matters of institution deemed to be University.

AND WHEREAS, Dr. D. Y. Patil Vidyapeeth Pune ‘DPU’ (Deemed to be University) has played a very vital role in structuring the educational future of many students. Therefore in order to encourage talented students to pursue their studies, the **Dr. D. Y. Patil Vidyapeeth Pune (deemed to be University) decided to introduce the DPU** Merit scholarship scheme, with effect from Academic year 2015-16. As this is a merit Scholarship, this Scholarship is available to the meritorious students studying in the full-time undergraduate course. The funds for this scholarship have been made available by Vidyapeeth from its own pool of resources.

The main objectives of the Scheme are to support the talented students for their studies and make them build their own future by providing them incentives in the form of scholarship. The purpose of this scheme is to attract talent for pursuing studies besides strengthening the basic knowledge. The awardees, under this scheme, will be encouraged by this small step for pursuing their education and excelling in their profession.

OBJECTIVES OF THE SCHEME

The objectives of the scheme are:

1. To provide financial assistance to meritorious students of the undergraduate courses and to encourage such students to continue their pursuit of higher education and advanced studies. This is in line with the mission and vision of Vidyapeeth.
2. To promote and nurture talent;
3. To build up academic excellence across all the Colleges/ Institutes of **Dr. D. Y. Patil Vidyapeeth Pune (deemed to be University)**.
4. To provide an opportunity to the promising and deserving candidates to undertake advanced studies and research at **Dr. D. Y. Patil Vidyapeeth Pune (deemed to be University)**.

NUMBER OF SCHOLARSHIP;

It is proposed to provide annual Scholarship to top 25% (Medical and Dental UG students) and 30% (Undergraduate Students studying under Faculty Physiotherapy, Nursing, Ayurved, Homoeopathy, Optometry, Biotechnology and Management) totalling 1100 (One thousand One hundred). The College wise breakup is as follows;

Sl	Faculty	Course	Sanctioned Intake	No. of Students proposed to be given Scholarship
1	Medical	MBBS	250	63
2	Dental	BDS	100	25
3	Physiotherapy	BPT	100	30
4	Nursing	B. Sc.	100	30
		P. B. B. Sc.	30	9
5	Ayurved	BAMS	100	30
6	Homoeopathy	BHMS	100	30
7	Optometry	B. Optom	50	15
8	Biotechnology	BBT	120	36
		BMT	60	18
		MIT	30	9
9	Management	BBA	60	18

AMOUNT OF SCHOLARSHIP;

Sl	Faculty	Course	Scholarship per Student/per Annum (Rs.)
1	Medical	MBBS	4,000
2	Dental	BDS	4,000
3	Physiotherapy	BPT	3,000
4	Nursing	B. Sc.	3,000
		P. B. B. Sc.	3,000
5	Ayurved	BAMS	3,000
6	Homoeopathy	BHMS	3,000
7	Optometry	B. Optom	3,000
8	Biotechnology	BBT	3,000
		BMT	3,000
		MIT	3,000
9	Management	BBA	3,000

The Scholarship is payable solely at the discretion of Dr. D. Y. Patil Vidyapeeth Pune. The Scholarship amount cannot be adjusted against tuition fee or any other fee payable by the student to the College or Vidyapeeth.

ELIGIBILITY CRITERIA

A. Undergraduate Students studying under Medical and Dental Faculty of Vidyapeeth:

Performance based top 25% students in the first year examination conducted by Dr. D. Y. Patil Vidyapeeth Pune, not availing any other type of scholarship scheme, would be eligible for consideration under this scheme. Form for the same is attached here with as **Annexure I**.

B. Undergraduate Students studying under Faculty Physiotherapy, Nursing, Ayurved, Homoeopathy, Optometry, Biotechnology and Management of Dr. D. Y. Patil Vidyapeeth Pune:

Performance based top 30% students in the first year examination conducted by the Vidyapeeth, not availing of any other of the scholarship scheme, would be eligible for consideration under this scheme. Form for the same is attached here with as **Annexure II**.

C. The student shall maintain a good academic record and has to be in top 25% / 30% positions in the respective disciplines as mentioned above.

EXCLUSIONS

- If any student's academic performance is not up to the mark, such students will not get benefit of the Scholarship.
- If any student fails in any consecutive year exams then his Scholarship will be stopped.
- If any student is getting any kind of financial assistance or support from any other authorities, such student is also not eligible for the scholarship.

SELECTION PROCEDURE

For the First Disbursement:

The Examination section of Dr. D. Y. Patil Vidyapeeth, Pune, will draw up a merit list of scholars likely to be eligible for scholarship within five weeks after the declaration of results of the first year examinations of students of all faculties. The list will, then, be screened for students who are availing of any other scholarship. If any students are availing any other scholarship, then their names will be deleted and the list will be extended to include further number of students equal to the number of students whose names have not appeared in the list, as before-mentioned. Such additional students will be the next eligible students in the merit list. Form for the same is attached here with as **Annexure III**.

The names of the short-listed scholars eligible for the scholarship will be sent to the concerned college to confirm that the student has taken admission in the second year of the course. Upon confirmation from the respective college, the final list of scholarship awardees on the basis of merit will be compiled. In case, the college does not confirm that student (s) has joined the college in the second year, then names of next eligible students in the merit list will become eligible for scholarship and such names will be communicated to the college. Form for the same is attached here with as **Annexure IV and V**.

Where a College / Institute follows semester system, the marks obtained in both the semester will be considered for eligibility for scholarship. Students failing in any semester examination will also not be eligible for scholarship

The name, address for communication and details of bank account of the student in which the scholarship is to be paid, is to be furnished by the College along with their confirmation.

The Examination section of Vidyapeeth will forward the final merit list along with all the details, to Finance Section of Vidyapeeth for disbursement of Scholarship. Form for the same is attached here with as **Annexure VI**.

All the students whose names appear in the final list will also be awarded a "Scholarship Certificate". The names of such candidates will also be displayed on the website of Vidyapeeth as well as the respective colleges. Form for the same is attached here with as **Annexure VII**.

FOR SUBSEQUENT DISBURSEMENT:

The Examination section of Vidyapeeth will, after declaration of results of examination for subsequent years', validate that the students receiving the scholarship, as above-mentioned, have passed in the examination. All the students who successfully pass in all the subjects and take admission to the next year of their course will be eligible for receiving scholarship. The Colleges will provide confirmation to this effect to the Vidyapeeth. Students who fail to pass any of the subjects or do not take admission in the next year of their course will not be eligible to receive the scholarship. The admission criteria will not apply to the students who have given examination of the final year of their course.

DURATION OF THE SCHOLARSHIP & ITS RENEWAL

A student will be eligible for the scholarship for a total duration not exceeding 3 years. A scholarship under the scheme is renewable from year to year in the same stream on satisfactory progress. Students failing to pass in any of the subjects will not be eligible for renewal of scholarship for further years. Students failing in semester examination will also not be eligible for renewal of scholarship for further years.

The renewal will depend on promotion to the next year and taking admission for the next year. It will also be subject to discipline and maintenance of attendance of at least 75% by the scholar.

Complaints against the scholars regarding indiscipline including any complaints of having indulged in ragging would lead to forfeiture of scholarship.

Good conduct and regularity in attendance as mentioned above are also required for continuance of the scholarship. The decision of the Vidyapeeth will be final and binding in all such matters. Scholarship once cancelled will not be revived under any circumstances.

PAYMENT OF SCHOLARSHIP

Scholarship will be paid to the selected students directly by the Finance Section of Dr. D. Y. Patil Vidyapeeth Pune, into a Bank Account opened by the students in their name. Provisions for disbursement of Scholarship will be made by the Finance Section with the help of Examination Section. Scholarship will not be paid into the bank account of any other person or into a joint account with any other person. The payment of scholarship will, usually, be done in the month after the admission is obtained in the next year.

NOTE: No other additional grant will be payable in lieu of hostel charges and medical charges etc.

Sd/-
(Dr. A.N. Suryakar)
Registrar

FORM FOR LIST OF CANDIDATES COMPRISING OF TOP 25% STUDENTS IN THE MERIT LIST OF THE FIRST YEAR EXAMINATIONS HELD IN 20..... ELIGIBLE FOR CONSIDERTION OF SCHOLARSHIP UNDER THE DPU MERIT SCHOLARSHIP SCHEME FOR UNDERGRADUATE STUDENTS (For Colleges/Institutes under Semester System)

Name of College :
 Admission Year :
 Sanctioned Intake :
 Actual Admissions :

Merit Number	Student Name	PRN No.	Maximum Marks	Marks Obtained		
				Semester 1	Semester 2	Total

**(To be signed along with seal by)
 Controller of Examination**

FORM FOR CONFIRMATION FROM COLLEGE / INSTITUTE THAT FIRST YEAR STUDENTS DECLARED ELIGIBLE FOR DPU MERIT SCHOLARSHIP HAVE TAKEN ADMISSION IN THE NEXT YEAR OF THEIR COURSE AND THAT THEY ARE NOT RECEIVING SCHOLARSHIP FROM ANY OTHER SOURCE

Name of College :

Admission Year :

Merit Number	Student Name	PRN No.	Date of Admission to Second Year	Whether receiving Scholarship from any other source (Yes/No)

**(To be signed along with seal by)
Head of Institution**

FORM FOR CONFIRMATION FROM COLLEGE / INSTITUTE THAT STUDENTS RECEIVING DPU MERIT SCHOLARSHIP HAVE TAKEN ADMISSION IN THE NEXT YEAR OF THEIR COURSE AND THAT THEY ARE NOT RECEIVING SCHOLARSHIP FROM ANY OTHER SOURCE

Name of College :

Admission Year :

Merit Number	Student Name	PRN No.	Course Year Passed	Course Year to which Admitted	Date of Admission	Whether receiving Scholarship from any other source (Yes/No)	Change in Bank account (Y/N). If yes, provide new details of new account.

**(To be signed along with seal by)
Head of Institution**

Note: This form should be prepared based on Admission Year of the students. Do not merge data for multiple admission years in one form.

FORM OF PREPARING THE AMOUNT TO BE DISBURSED AS DPU MERIT SCHOLARSHIP

Name of College :
Admission Year :
Disbursement Type : First Time / Continuing

Merit Number	Student Name	Bank Account No.	Bank IFSC Code	Amount (Rs.)

**(To be signed along with seal by)
Head of Finance**

Form of Scholarship Certificate

(Format is yet to be prepare)



Dr. D.Y. PATIL VIDYA PEETH, PUNE
(DEEMED UNIVERSITY)

