

# DPU

## Dr. D. Y. PATIL VIDYAPEETH, PUNE

(Deemed to be University)

(Re-accredited by NAAC with a CGPA of 3.62 on a four point scale at 'A' Grade)  
20<sup>th</sup> rank in **Medical Category** and 46<sup>th</sup> rank in **University Category** in India (NIRF-2019)  
(Declared as **Category - I University** by UGC Under Graded Autonomy Regulations, 2018)  
(An ISO 9001 : 2015 and 14001 : 2015 Certified University)

# DPU Standard Operating Procedure for Ph.D. and Post - Doctoral Fellowship



Approved by the Academic Council at its meeting held on 23<sup>rd</sup> July 2019 vide its resolution No. AC-26 (iv) -19 and by the Board of Management at its meeting held on 30<sup>th</sup> July 2019 vide its resolution No. BM-33 (ii)-19.

**NOTIFICATION**Ref. No. : DPU/87619/2019  
Date : 11.09.2019

In pursuance of the resolution passed by the Board of Management at its meeting held on 30<sup>th</sup> July 2019, in its resolution no. **BM-33 (ii) – 19** and the decision taken by the Vidyapeeth Authorities.

It is hereby notified for information of all concerned that the Dr. D. Y. Patil Vidyapeeth, Pune has published Standard Operating Procedure for **Ph.D. and Post-Doctoral Fellowship**, for your information and record.

The SOP for **Ph.D. and Post-Doctoral Fellowship** will serve as detailed guideline as below;

- **Eligibility for Fellowship**
- **Selection process**
- **Procedure for release of Grant**
- **procedure for monitoring the progress of the Scheme,**

The SOP will be useful to all the concerned. This will come into force with immediate effect.



(Dr. A. N. Suryakar)  
**Registrar**  
REGISTRAR

**DR. D. Y. PATIL VIDYAPEETH, PUNE.**

Copy to;

1. P.S. to Chancellor for the Kind information of Hon'ble Chancellor, Dr. D. Y. Patil Vidyapeeth Pune.
2. P. S to Vice Chancellor for the Kind information of Hon'ble Vice Chancellor, Dr. D. Y. Patil Vidyapeeth Pune.
3. Finance Officer
4. Director Research
5. Director (IQAC)
6. All the Heads of the Institutes
7. Web master for uploading on website

Encl: as above

**WHEREAS, Dr. D. Y. Patil Vidyapeeth (DPU) Pune (deemed to be University),** it was recognized by UGC in 2003 as a Deemed to be University. It **has** been classified as Category I University by UGC and ranked 46<sup>th</sup> in University Category and 70<sup>th</sup> in overall Category in India by NIRF 2019, MHRD, New Delhi. **Dr. D. Y. Patil Vidyapeeth Pune (Deemed to be University).**

**AND WHEREAS,** as per the provisions of University Grants Commission (Institution Deemed to be University) **Regulations, 2019 in Clause Nos. 10.11.1 (B) (x-b)** and also as per the provisions of the Bye-Laws of Dr. D. Y. Patil Vidyapeeth Pune, **Bye Law No.1.2.4 Clause xiii (b)** which contains the powers of Academic Council to make recommendations to the Board of Management for Scholarships.

**AND WHEREAS,** as per the provisions of University Grants Commission ( Institution Deemed to be University) **Regulations, 2019 sub clause 10.7 and sub-sub Clause No. 10.07.1 and 10.07.2** of the Regulations and also provisions of the Bye-Laws of Dr. D. Y. Patil Vidyapeeth Pune, **Bye Law No 1.1.4 clause No. xiii** provides that the Board of Management shall be the principal organ of management and the apex executive body of the institution deemed to be university, with powers to make rules and shall be the final decision making body in respect of every matter including academic, administrative, personnel, financial, development matters of Institution Deemed to be University.

**AND WHEREAS,** as per the provisions of the of the Byelaws of Dr. D. Y. Patil Vidyapeeth Pune, **Bye Law No 7.2 Conditions regarding institution of Fellowship, in clause No. ii** provides that the Board of Management may institute Fellowship as per the recommendations of Academic Council.

**AND WHEREAS,** it became necessary to prescribe norms/rules to undertake quality research in each branch of all the constituent units of Dr. D. Y. Patil Vidyapeeth Pune (Deemed to be University) for which the Vidyapeeth has introduced the following Fellowship.

## **INTRODUCTION**

Training for research in the form of a Ph.D. is the primary and formative process for acquiring competence as a researcher. Universities, in particular, have a great role for this grooming process of human resource development. Dr. D.Y. Patil Vidyapeeth, Pune has therefore taken an initiative for providing Ph.D. fellowships to encourage and promote research culture and ambience in the Vidyapeeth and at its various constituent colleges.

It has been increasingly felt that after completion of initial research training in the form of Ph.D. under the supervision of a mentor, a brief Post-Doctoral training is desirable. This is particularly so for those who aspire to develop an independent academic career (Research Scientist/Teacher) and to choose a specific research arena. Realizing the said, Vidyapeeth has launched Dr. D.Y. Patil Vidyapeeth Ph.D. Fellowship Program with typically 10 awards per year.

Post-Doctoral Fellowship (PDF) provides an opportunity to the interested candidates to acquire

further refine research skills towards accomplishment of a mature research career and also to enter into trans-disciplinary research. It is thus imperative for a good Institution to promote such schemes in order to contribute to high quality research both in fundamental and applied areas. Further, trained post-Doctoral Fellows are considered as potential faculty for the academic institutes across the globe. Realizing this, Vidyapeeth has launched Dr. D.Y. Patil Vidyapeeth Post-Doctoral Fellowship (PDF) Program with typically 10 awards per year.

## **OBJECTIVE**

1. The objective of these fellowships is to provide financial support to enthusiastic students of Ph.D. and Post Doctorial Fellows for carrying out research in their desired fields of interest related to various programmes and to undertake advanced studies and research at Dr. D. Y. Patil Vidyapeeth Pune (Deemed to be University) and its Constituent Institutes/ Colleges.
2. To strive to promote competitive merit and excellence as the sole guiding criterion in all research activities.

## **ELIGIBILITY**

### **Full time Ph.D**

- The candidate must have 55% marks in Post-Graduation or any equivalent course, relaxation of 5% of marks from 55% to 50 % or an equivalent relaxation of grade, may be allowed for those belonging to SC/ST/OBC (non-creamy layer) differently-abled and other categories of candidates as per the decision of the Vidyapeeth from time to time.
- The Candidates who have cleared the M. Phil. Course work with at least 55% marks in aggregate of its equivalent grade 'B' in the UGC – 7 point scale or an its equivalent grade in a point scale, wherever, grading system is followed and successfully completing M.Phil. Degree shall be eligible to proceed to do research work relating to the Ph.D. in the same Institution.
- A person whose M.Phil. dissertation has been evaluated and the viva voce is pending may be admitted to the Ph.D. programme of the Institution.
- Candidate possessing a degree considered equivalent to M.Phil. Degree of an Indian Institution, from a Foreign Educational Institutions accredited by an Assessment and Accreditation Agency which is approved, recognized or authorized by an authority, established authority, established or incorporated under a law in its home country or any other statutory authority in that country for the purpose of assessing, accrediting or assuring quality and standard of educational Institution, shall be eligible for admission to Ph.D. programme.

## **POST DOCTORIAL FELLOWSHIP (PDF)**

- This is a Full time PDF. Candidates with Ph.D. degree in Science, Technology, Health Sciences (Medical, Dental, etc.) and Management, are eligible to apply. Further, if any selected candidate is availing any other fellowship/remuneration, he/she will have to resign from the same before accepting the PDF.
- General category candidates having minimum 55% of marks (50% for reserved categories) or equivalent percentage converted from CGPA score at postgraduate level are eligible to apply. The applicants should have at least two research publications in Scopus peer reviewed journals

### **Nature and Duration of Assistance available under the scheme**

Fellowship for Post-Doctoral Research	@Rs. 25,000/- p.m.
Fellowship for Ph.D.	@Rs. 15,000/- p.m.

**The Fellowship has to be given to the eligible candidates for the period of minimum of two years and maximum of five years, based on performance review.**

The application process will remain open only once in a year. Due notification will be placed on Dr. D. Y. Patil Vidyapeeth Pune (Deemed to be University), website ([dpu.edu.in](http://dpu.edu.in)). Candidates may apply online in the prescribed form available on the website with attached PDF of all necessary supportive documents, those are Birth Certificate/HS Certificate, Mark List of PG degree, reserved category/PWD certificate (if applicable). Further, it is necessary that a signed printout of the application must be received by the Vidyapeeth Research Cell, along with the required documents supporting candidature, within 10-15 days from the date of online application.

### **SELECTION PROCESS**

The selection of short-listed candidates applied for Ph.D. Fellowship and for Post Doctorial Fellowship will be done through a Selection Committee duly appointed by the Vice-Chancellor, of the Vidyapeeth.

## **PROCEDURE FOR RELEASE OF GRANT BY VIDYAPEETH**

The fellowship will begin from the date of joining as a Ph.D. Fellow and Post Doctorial Fellowship in the College/Institute at Dr. D. Y. Patil Vidyapeeth Pune (Deemed to be University).

Upon intimation of joining by the College/Institute, the Finance Section of the Vidyapeeth will release the fellowship money on a monthly basis.

The Fellow shall join/activate the fellowship within 2 months from the date of issue of award letter, failing which the fellowship award will be treated as cancelled.

## **PROCEDURE FOR MONITORING THE PROGRESS OF THE SCHEME**

The Fellow shall submit a yearly progress report of research work duly signed by the Mentor/Supervisor and the Head of the Department/Institute to Vidyapeeth Research Cell. On completion of two years tenure of fellowship, the progress of the research work done by the fellow shall be examined by the referees appointed by Vidyapeeth. If the research progress is found satisfactory, the fellowship will be increased to the next slab (SRF) and will be continued for another 3 years based on yearly progress as assessed by the College Ph.D. Monitoring Committee.

The fellow must have published at least two papers (Scopus), one International and one national, by the end of second year.

## **LEAVE DETAILS**

Leave for maximum period of 15 days in a year in addition to public holidays may be availed by the fellow. However, he/she is not entitled to any other vacations, such as summer, winter etc.

## **RESIGNATION**

If the fellow wishes to leave the fellowship before the end of the tenure, such notice intimating the resignation should be forwarded to Vidyapeeth through the Mentor/Supervisor (through proper channel) one month in advance. Such intimation should contain 1) Progress report till date and 2) Utilization and statement of expenditure prior to issue of NOC by the College/Institute.

## **CANCELLATION OF FELLOWSHIP**

**The fellowship is liable to be cancelled in the following cases.**

- i) If the fellow is found ineligible to receive the fellowship at any point of time during the tenure of the fellowship,
- ii) Any false information furnished or any fraudulent activity by the Fellow,
- iii) Misconduct and
- iv) Unsatisfactory progress of research work.

Sd/-  
**(Dr. A.N. Suryakar)**  
**Registra**





**Dr. D.Y. PATIL VIDYA PEETH, PUNE**  
(DEEMED UNIVERSITY)

